

**Salisbury District Council**  
The Council House, Bourne Hill, Salisbury, SP1 3UZ

Officer to contact: Arabella Davies 01722 434250

## Notice

**A meeting of                    The Western Area Committee**  
**Will be held at                The Lecture Hall, Mere**  
**On                                    Thursday 25<sup>th</sup> March 2004 at 4.30 p.m.**

*(A map showing the location of the Lecture Hall is set out overleaf)*

**Richard Sheard**  
Chief Executive

16<sup>th</sup> March 2004

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## IMPORTANT NOTES

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1. **Speaking Rights:** *Members of the public wishing to address the Committee upon any of the matters set out within Part 2 (Planning Matters) of the Agenda should contact Arabella Davies, the Area Co-ordinator, before the meeting (preferably two working days before) on 01722 434250, who can provide a guidance leaflet and answer queries you may have.*
2. **Running Order and Timings:** *The running order of the Agenda (including individual Planning Applications) is at the discretion of the Chairman and may not always follow the sequence as listed in the Agenda. In order to ensure you are present during the consideration of a particular Agenda Item (wherever it may appear on the list of Items to be considered), Councillors and members of the public are advised to be present at the meeting from the commencement of the meeting as set out above.*
3. **Maps:** *All maps are reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationary Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings*

**PART I  
PROCEDURAL & COMMITTEE BUSINESS**

	<b>Time allocation (Approx)</b>
<p><b>1. Apologies:</b> To receive any apologies for absence</p> <p><b>2. Public Statement/Question Time</b> Fifteen minutes will be set aside to allow members of the public to ask questions or to make statements relating to the Western Area. Anyone wishing to ask a question should contact Arabella Davies, Area Co-ordinator, who will provide advice and a leaflet explaining how Public Question Time works. (A public question time form is attached to this agenda)</p> <p><i>Contact Officer: Arabella Davies, Salisbury District Council (01722) 434250</i></p> <p><b>3. Councillor Statement/Question Time:</b> Fifteen minutes will be set aside to allow Councillors to ask questions or to make statements relating to the Western Area of Salisbury District. A Councillor wishing to ask a question (or make a statement) under this Agenda Item is required to submit their question (or statement) to the relevant contact officer (see below) no less than 7 working days in advance of the Committee meeting date. A question may be asked (or a statement made) on any matter which falls within the terms of reference of the Western Area Committee and the Member asking the question (or making the statement) is entitled to ask one supplementary question (or make one supplementary statement) without notice.</p> <p>The 7 working day advance submission requirement may be relaxed should the Chairman consider a question (or statement) to be of an urgent nature.</p> <p>Contact Officer: Arabella Davies, Salisbury District Council (01722 434250)</p> <p><b>4. Minutes of the last Meeting:</b> To approve the minutes of the ordinary meeting held on 26<sup>th</sup> February 2004 and the special meeting held on 2nd March 2004 (previously circulated).</p> <p><b>5. Declarations of Interest:</b> To receive declarations of interest from District Councillors, County Councillors, Parish Councillors and officers present.</p> <p><b>6. Chairman's Announcements:</b> To receive any announcements.</p>	<p><b>15 MINS</b></p> <p><b>4.30 pm to 4.45 pm (approx)</b></p>

**PART 2  
PLANNING MATTERS**

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	<b>Time allocation (Approx)</b>
<p><b>7. Planning Applications:</b> To consider the planning applications set out in the attached report of the Head of Development Services. Please note that a schedule of site visits will be circulated separately.</p> <p><i>The lead officer at committee is there to advise on matters of policy and to present the overview. If members have a detailed question to ask, as a result of reading a report, they are requested to contact the relevant case officer, prior to the meeting, so unnecessary deferrals can be avoided.</i></p> <p>Background Papers (see reports for details)</p> <p>Contact Officer: (see reports for details).</p>	<b>2 HOURS</b>  <b>4.45pm to 6.45pm (approx)</b>

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**PART 3  
COMMUNITY MATTERS**

	<b>Time allocation (Approx)</b>
<p><b>8. RAF Chilmark</b> Councillor Hooper will give a verbal update at the meeting.</p>	<p><b>15 mins (approx) 6.45pm to 7.00pm</b></p>
<p><b>9. New Microphone Equipment</b> At the end of this financial year 2003-2004, the Western Area Committee has £3,360 left in its Discretionary Funds. Any monies that remain unspent at the end of the financial year are returned to the Council's General Fund.</p> <p>For some time now, Members have commented that the accousics are poor at Area Committee meetings and the current microphone equipment is inadequate to meet the needs of members of the public.</p> <p>The Area Co-Ordinator has sought four quotes and to date the cheapest received is from Phoenix Technologies. Further details will be provided at the meeting</p> <p>The Committee is requested to consider if it would be happy to use the remaining discretionary funds for the purchase of new microphone equipment.</p> <p>Background Papers: (None)</p> <p>Contact Officer – Arabella Davies, Salisbury District Council (01722) 434250</p>	<p><b>10 mins (approx) 7.00pm to 7.10pm</b></p>
<p><b>10. Matters, if any, which the Chairman decides, should be considered as a matter of urgency.</b></p>	<p><b>None Notified</b></p>